

Overview & Scrutiny Committee Resources 2024/25 Work Programme

Part 1 of 3: Recommendations made in 2023/24

Ref	Agenda Item	Recommendation	Meeting date	Made to	Agreed?	Details
R23-11-14-10	Housing Revenue Account - New Build Housing Delivery - Elstead & Ockford Ridge	The Committee resolved to: <ul style="list-style-type: none"> express concern about the market valuation process; express concern about the potential for cost overruns; and to request that the option of a greater financial contingency be investigated to mitigate any impacts of inflated build costs. 	14/11/20-23	Executive	N/A	Officers provided a briefing note in response to these concerns in December 2023.
R23-11-14-14	Resourcing of Waverley Borough Council In-House Legal Services Function (Exempt)	The Committee also resolved to recommend to the Executive that: <ul style="list-style-type: none"> that one element of the papers be included on the agenda of the meeting of Council on 12 December 2023. 	14/11/2023	Executive	Agreed	This was included on the agenda for the meeting of Council on 12 December 2023.
R23-09-19-13.1	69 High Street, Godalming	To request that the Executive: <ul style="list-style-type: none"> Conduct a full review of the 69 High Street project, including Lessons Learned for the future. 	19/09/2023	Executive	Deferred - Matter referred back to Resources O&S Committee for clarification	The Leader sought clarification through the Scrutiny Officer, whether the Chair of the Overview and Scrutiny Committee – Resources would like the review of the 69 High Street project to be undertaken

						by the Executive or an Overview and Scrutiny Sub-committee, as good governance practice would indicate that the review not be undertaken by the body that was delivering the project. This will be picked up at next meeting of the O&S Resources Committee.
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Part 2 of 3: Upcoming items

Ref	Title	Purpose for scrutiny	Leader Member/Officer	Date for O&S consideration	Date for Executive decision (if applicable)
	Q4 Corporate Performance Report 2023-24	To scrutinise the Council's performance for the last quarter of 2023/24.	Jenny Sturgess	18 June 2024	
	Property Investment Quarterly Report	To scrutinise the quarterly update on property investment.	Caroline Wallis.	<i>Standing Item</i>	n/a
	Community Asset Transfer Policy	To be consulted on a policy to enable the transfer of assets to Town and Parish councils.	Caroline Wallis	18 June 2024	11 June
	Equalities, Diversity and Inclusion Policy	To scrutinise the proposed Policy	Robin Taylor	Pending	Pending

	Workforce Profile Report	To scrutinise the first report of the Workforce Profile sub-group	Robin Taylor	tbc	n/a
	Transformation and Collaboration – update on costs and savings	To scrutinise the costs and savings associated with the collaboration agreement entered into with Guildford Borough Council.	Yasmine Makin / Robin Taylor	<i>Quarterly</i>	TBC
	Corporate Strategy 2023-2027	To scrutinise revisions to the Corporate Strategy 2023-27	Robin Taylor	Simultaneous O&S 8 July	9 July
	Brightwells Yard Development	To look at the proposals to bring a library into the scheme	Debbie Smith	Pending	9 July
	69 High Street Review	Resolved by this committee in September 2023. The Chair proposed at the March 2024 meeting that he and the Vice-chair would formulate a response	Cllrs Peter Martin and Andrew Laughton	Pending	TBC
	Service Plans 2024/5	To scrutinise the service plans for the services within the Committee's remit.	Jenny Sturgess	Pending	n/a

Part 3 of 3: Task and Finish groups

	Subject	Objective	Key issues	Chair	Lead officer	Status	Progress	Target Completion Date
	Workforce Profile Review – Working Group	Full review of the current Workforce Profile data provided and consideration of other future data that might be provided, in what format and how this information can be effectively benchmarked.	<ul style="list-style-type: none"> Which workforce data should Waverley report on Which data is most effective in identifying challenging areas and informing future decisions? Which organisations should we be benchmarking ourselves against ? 	Cllr Barker-Lomax	Jon Formby	In progress	Chair elected and terms agreed at first meeting – second meeting to be scheduled for early 2024.	TBC
	Housing Scrutiny Review Group - Review of Waverley Housing's adherence to Regulator	The Resources O&S Committee raised concerns regarding the Housing Services Key Performance Indicators and expressed an interest in scrutinising the	<p>The focus of the review will be to scrutinise adherence to the consumer standards:</p> <ul style="list-style-type: none"> The Safety and Quality Standard, 	To be elected at first meeting	Annalisa Howson	Pending	Members have decided to pause the review until after the completion of the Workforce Profile Review, as this will better enable	July 2024

	<p>of Social Housing Consumer Standards.</p>	<p>delivery and outcomes of services for Waverley tenants.</p> <p>From 1 April 2024, the Regulator of Social Housing will have new powers to help improve the quality of housing and services for all social housing tenants. A proactive inspection regime will be introduced with all social landlords inspected every four years.</p> <p>The O&S review will scrutinise how the housing services meets or plans to meet the regulatory consumer standards, thus giving oversight</p>	<ul style="list-style-type: none"> • The Transparency, Influence and Accountability Standard, • The Neighbourhood and Community Standard, and • The Tenancy Standard <p>To give assurance that the housing service are accountable and providing quality homes and services, prioritising tenants safety, treating tenants with respect and being open and honest with tenants.</p>				<p>officers to deliver required work.</p>	
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